



Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ■ कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगांवशी संलग्न

Government College of Engineering, Jalgaon शासकीय अभियांत्रिकी महाविद्यालय, जळगांव

An Autonomous Institute of Government of Maharashtra ■ महाराष्ट्र शासनाची स्वायत्त संस्था
NAAC Accredited with grade B++ (2024-2029) ■ नेक द्वारा नामांकन ब++ (२०२४-२०२९)

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Annexure –II

Proforma for Claiming Reimbursement of Expenses after attending **National Conference / International Conference** held with India by Faculty Members under Research and Development, Innovation, Advancement, Networking, Collaboration, and Excellence (RADIANCE)

1.	Name of Faculty Member	
2.	Designation (tick the appropriate)	Professor/Associate Professor/Assistant Professor
3.	Department	
4.	Date of Joining in the Institute	
5.	Nature of Activity (tick the appropriate)	National Conference / International Conference being held within India
6.	Name of the Activity	
7.	Dates of Activity	
8.	Venue of Activity	
	Details of Expenses	
	a) Registration Fee ((Including Transaction Charges)	
	b) TA (Journey + Local Travel)	
	c) DA (Activity duration + Travel days)	
	d) Boarding & Lodging	
	e) Any Other Expenses	
	Total (a to e)	

Certificate

This is to certify that, the travel claimed by me is done by shortest possible route.

Signature of applicant

Forward with recommendation by Head of Department / Dean, Research & Development.